

**THE LOCAL GOVERNMENT PURCHASING COOPERATIVE  
GENERAL INFORMATION  
INDOOR & OUTDOOR FLOORING PRODUCTS, SPORTS SURFACES & WOODEN GYMNASIUM & STAGE FLOOR  
REFINISHING  
Sealed Proposal #310-08**

**\*\*\*Please insure that you have either downloaded or printed all four sections of this specification package. All four sections must be returned in a sealed envelope – no electronic responses will be accepted.**

**PURPOSE OF THE CONTRACT:**

The intent of this proposal process is to establish a master price agreement for the purchase of various indoor/outdoor flooring/sports surfaces and refinishing of gymnasium and stage floors and installation. Purchases can be made by any cooperative member entity at any time within the contract.

**NOTE: For manufacturer's that sell direct, we will only consider responses from the manufacturer. For manufacturer's that sell through a dealer network, we will consider responses from dealers with written documentation from the manufacturer. Responding manufactures must submit a list of all approved installers.**

**NOTE: All installing companies responding must be approved by the manufacturer to install the brand of carpet submitted to install and must submit an approval letter from the manufacture with proposal response.**

**NOTE: All turf vendors must be current members of the Synthetic Turf Council.**

**NOTE: Price lists must be submitted with proposal response or proposal response will not be considered!!!**

**TERM OF CONTRACT:**

The term of this contract will be for one (1) year beginning March 1, 2009, with two (2) possible one-year extensions. The extensions must be mutually agreed upon in writing by both parties. Each successful vendor shall supply products at the discount structure established for the duration of the contract. Successful vendors shall honor all purchase orders prepared by each cooperative member entity.

The estimated value of this contract is \$20,000,000+ for sports surfaces indoor & outdoor, \$10,000,000+ for regular flooring products; however, this estimate should not be construed to be a guarantee of either minimum or maximum since usage is dependent upon actual needs and available funding. The actual order quantities will be dependent on usage and budget availability and purchases will be made by the individual cooperative member entities as needs arise.

The scope of service in this RFP does not include services that are required to be procured under the Professional Services Procurement Act (Chapter 2254 of the Texas Government Code).

Individual School District Members of the Cooperative may in certain circumstances request background checks on vendor employees who will have direct contact with students.

**AWARD AND EVALUATION:**

This proposal will be awarded in the best interest of the Cooperative based on the evaluation and award criteria included in Item #7 of the General Terms and Conditions.

**TYPE OF CONTRACT:**

This is a "sealed proposal" based on various pricing methods. All pricing methods shall remain firm for the duration of the contract. In the event of price decreases, such price decreases shall be allowed for all products.

Contract prices shall include all transportation charges (FOB Destination). Separate or additional transportation charges will not be paid by cooperative member entities.

**DELIVERY RESPONSE:**

Routine delivery response to any cooperative member entity shall be within 10 working days after receipt of purchase order. Delivery shall be made during normal working hours of the individual ordering entity.

Any participating entity may request emergency delivery. Successful vendors shall use their best efforts to comply with rush or emergency requests. However, if the successful vendor cannot fulfill the emergency delivery requirements, the participating entity may procure its needs from alternative sources without penalty.

**WARRANTY/GUARANTEE:**

All products purchased under this contract shall be **NEW** and free from defects.

The awarded vendors shall have sole control of the defense of any action on claims and all negotiations for its settlement or compromise.

**BID PREPARATION INSTRUCTIONS:**

**VENDORS MUST COMPLETE ALL FORMS OR PROPOSAL WILL NOT BE CONSIDERED!**

**Catalog/Price List must be included with response or response will not be considered!!**